

NotifyLink with Blackberry Installation Guide

Requirements:

- BlackBerry device with BlackBerry OS 4.0 or later. You can check the OS version on your device by selecting Options > About from the device's main screen.
- "IPPP for BIBS" service book for the Internet Browser (a protocol for BlackBerry Internet Browsing Service). This indicates that the carrier supports BlackBerry Internet Service (BIS), which is required for over-the-air software downloads. Select Options > Advanced Options > Service Books to check for this service book.
- Nextel 7510 or 7520 devices. These devices require a special procedure for getting the Internet Browser on the device:
 - Register the handheld by going to Options on the main screen and selecting Host Routing Table. Then select Register Now from the menu.
 - After registration, confirm that the IPPP for BIBS service book was received.
 - If it was received, but you still do not see the Internet Browser icon you may need to upgrade your handheld software to the latest version.
- Backup your device before beginning. If your device contains information such as Contacts, Calendar events, Tasks, or messages that you do not wish to lose, backup your device before you begin the installation process.

Over The Air (Wireless) Installation Instructions

Follow these instructions on your PDA to download the NotifyLink application to your device. The OTA Installation has two steps.

Step 1 downloads the NotifyLink Installer and downloads and installs any optional viewer/editor applications you choose.

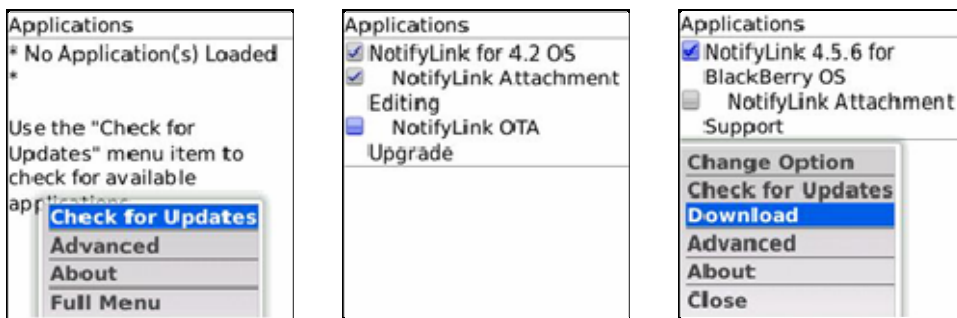
1. On your PDA, open the **Internet Browser** or **Browser** and select **Go To...** from the browser menu. Enter the URL <http://notifylink.notify.net/ota.asp> (no www.) and press OK.
2. Select the **BlackBerry Devices** link.
3. From the web page listing the **Optional Applications**, select any viewer/editor applications you wish to include in your download and press the *Download* button.
4. Select the **Download** button on the summary page displaying the version of the NotifyLink client software and the size of the download. A bar showing the progression of the download displays.

5. If you have downloaded viewer or editor applications you will be prompted to reset the device. Select **Reboot** from the dialog.

Step 2, using the NotifyLink Installer, downloads and installs the NotifyLink application.



1. Open the *NotifyLink Installer* located on the **BlackBerry device's desktop**.
2. From the popup menu select **Check for Updates**. To display a list of the available NotifyLink applications.
3. Place a check in the box beside the application(s) you wish to download and install.



4. Select “**Download**” to from the Blackberry Menu button to begin downloading.
5. When the download is completed, you will be prompted to install the application(s). Answer “Yes” to install now or “No” to postpone the installation.

The following applications are used for viewing and editing attachment files on a BlackBerry device:

- eFile – File system application used to store attachment files.
- eWord – MS Word document editor (requires additional license)
- eCell – MS Excel document editor (requires additional license)
- ePad – Text file editor
- Word Viewer – MS Word document viewer
- Excel Viewer – MS Excel document viewer
- PDF Viewer – Adobe PDF document viewer
- PPT Viewer – MS PowerPoint document viewer
- Image File Viewer – Image file viewer

6. Reset the device.
7. Once installation is complete you are ready to register the device.

Registering Your Device

Until a device is registered, the NotifyLink application will not synchronize Email and MtgMkr. The registration process identifies you as a valid user on the NotifyLink Enterprise Server and allows you to begin using NotifyLink to synchronize the data between your device and your computer. Registering the device consists of:

To Register:

1. Open the **NotifyLink** application. The screen will say “Unregistered” in the header until registration is completed.
2. Select **Register** from the menu.
3. Enter your **Email Address** and **Authentication Password** given to you in an email.

Mtg Mkr Contacts



Mtg Mkr Tasks

NOTE: Uncheck contacts and tasks if you do not want your Meeting Maker contacts and tasks on your blackberry. If checked, your current outlook contacts and device tasks will be overwritten.

4. Select **Register** from the menu.
5. **Allow the HTTP connection** on the pop-up screen.

***** The first sync will take up to 3 hours depending on the size your email inbox *****

Final Step – Remove NotifyLink Installer from PDA:

Options → Advance → Applications → Highlight “NotifyLink Installer”  →

click on Blackberry Menu → Highlight “Delete” → you will be prompted to restart your PDA.